



The Jersey Development Company is the property development company wholly owned by the States of Jersey whose remit is to develop States land and property assets that are no longer required for the provision of public service and to complete the development of the Waterfront.

The Company is looking to appoint a part-time Finance Director and a part-time Financial Controller to provide strong financial information relating to the Company and all of its activities.

Finance Director (Part-time)

- Responsible for the keeping and preparing of all financial records for the Company, currently under UK GAAP but moving to international standards this year
- Primary contact with the shareholder in relation to the Company's accounts, funding and budgets
- Financial responsibility for acquisition and disposal of assets and land including liaison with funders and securing shareholder approval of the Company's development activities
- Ownership of the financial appraisal and management model for the Company's estate and developments and for maintaining a running 10 year cash-flow forecast
- Act as Company Secretary to the Board and the Company, ensuring effective maintenance of good corporate governance standards.

Reporting to the Managing Director and as a Board appointment, the Finance Director plays an important part in the day-to-day running of the Company and is involved in planning and implementing agreed strategies. It is envisaged this will be a part-time role of around 20 hours per week (5 days at 4 hours). Applicants will be qualified accountants with a commercial background and have had at least five years practical experience of high level financial contribution in a dynamic environment.

Financial Controller (Part-time)

- Responsible for the day-to-day activities associated with the finance function including the maintenance of the financial ledger
- Assisting in the preparation of monthly and quarterly accounts, consolidations, preparation of the budget and other periodic reports
- Manage the Company's treasury/deposit accounts, managing payments and invoicing and dealing with creditors
- Liaise with external professionals and advisers on audits and with infrastructure support to ensure the effective operation of the business
- Provide administration support for the Waterfront Car Park

This position reports to the Finance Director and works closely with the small executive team covering a range of disciplines and areas of responsibility. The prime focus of the role is that of managing financial information and processes and it is envisaged that this will be a part time role of around 20 hours per week (5 days of 4 hours). Applicants will be at least CAT qualified level and will have a successful track record in a similar position, ideally from a commercial background.

Applicants should apply personally to Bob Hassell for a confidential discussion about the positions:

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